

PRIVACY STATEMENT – Kerry-ITS Holdings Pte. Ltd. Singapore:

Kerry-ITS is committed to protecting your privacy. This Privacy Statement ("Statement") explains our information processing practices. It applies to any personal information you provide to Kerry-ITS and, subject to local law, any personal information we collect from other sources.

Throughout this Statement, "Kerry-ITS" refers to Kerry-ITS Holdings Pte. Ltd., including its affiliated companies and subsidiaries (also referred to as "we", "us", or "our").

What type of information does Kerry-ITS collect?

We collect personal information to offer and administer our services and products. We may collect information such as your name, contact details, date of birth, gender, marital status, financial details, and employment details and benefit coverage.

When you request services, we ask that you provide accurate and necessary information that enables us to respond to your request. In doing so, you consent to our collection, use, storage and disclosure of this information to appropriate third parties for the purposes described in this Statement.

While the personal information we collect may come directly from you, it may also be provided by our affiliates or other third parties (such as employers, or agents, credit organizations etc.). If you provide personal information about other individuals (such as employees, dependents, etc.), you must obtain their consent prior to your disclosure to Kerry-ITS.

Engage with Kerry-ITS through Social Media

You can engage with us through social media websites or through features such as plug-ins or applications on Kerry-ITS websites that integrate with social media sites. You may also choose to link your account with us to third party social media sites. When you link your account or engage with us on or through third party social media sites, plug-ins, or applications, you may allow us to have ongoing access to certain information from your social media account (e.g., name, e-mail address, photo, gender, birthday, the posts or the 'likes' you make).

If you post information when you interact with our websites through social media sites, plug-ins or other applications, depending on your privacy settings, this information may become public on the Internet. You can control what information you share through privacy settings available on some social media sites. For more information about how you can customize your privacy settings and how third party social media sites handle your personally identifiable information, please refer to their privacy help guides, privacy statements and terms of use.

Access our Websites through Mobile Devices

If you access our websites on your mobile telephone or mobile device, we may also collect your unique device identifier and mobile device IP address, as well as information about your device's operating system, mobile carrier and your location information.

When you provide us your mobile device phone number as your contact phone number, you consent to the use of your mobile device phone number for the purposes identified in this Statement. If you choose to receive notifications from us on your mobile device (e.g. text notifications), you also consent to the use of your mobile phone number for that purpose.

How does Kerry-ITS use your personal information?

The personal information we collect may be used to:

provide products and services as requested by you and/or clients and administer, maintain, manage and operate such products and/or services; determine eligibility and process applications for products and services; understand and assess ongoing needs and offer products and services to meet those needs; carry out communication, service, billing and administration; produce reports, conduct market research, and data analysis; execute monitoring and training; develop, design and promote new services and products; market products, services, offers or events, and conduct checks with do not call registries; comply with any laws, rules, regulations, guidelines, codes of practice, orders or requests by any court, regulatory, law enforcement authority or other government official (local or foreign) and internal policies and procedures; comply with any requirements or arrangements with local or foreign regulatory or tax authorities imposed by law or assumed by us for the protection of our financial, commercial or other legitimate interests; prevent, investigate, detect offences, crimes and breaches including identity, fraud, credit, money laundering and conflict checks, handle and investigate complaints or security threats; to enforce, defend and protect the property or rights of Kerry-ITS and its affiliates; facilitate any proposed or actual assignment, transfer, participation or sub-participation in any of our rights or businesses; and conduct processing necessary to fulfill other contractual obligations for the individual, or which are reasonably related to the aforementioned purposes.

With your consent, we may also use your personal information for additional purposes.

Does Kerry-ITS disclose your personal information?

Business Partners

We disclose personal information to business partners that are necessary to provide our products and services.

our related companies and affiliates in the provision of our products and services and who may wish to tell you about their services, products or promotional opportunities which may be of advantage to you, unless you tell us not to, and your representatives such as your lawyers, accountants, financial advisers etc.

We do not rent, sell or otherwise disclose personal information with unaffiliated third parties for their own marketing use.

Authorized Service Providers

We may disclose your information to service providers we have retained to perform services on our behalf. These service providers are contractually restricted from using or disclosing the information except as necessary to perform services on our behalf or to comply with legal requirements.

Legal Requirements and Business Transfers

We may disclose personal information (i) if we are required to do so by law or legal process, (ii) in response to law enforcement authority or other government official requests, (iii) when we believe disclosure is necessary or appropriate to prevent physical harm or financial loss, (iv) in connection with an investigation of suspected or actual illegal activity or (v) in the event that Kerry-ITS is subject to a merger or acquisition to the new owner of the business. Disclosure may also be required for company audits or to investigate a complaint or security threat.

Does Kerry-ITS transfer your personal information across geographies?

Kerry-ITS may transfer certain personal information across geographical borders to Kerry-ITS entities or service providers in other countries working on our behalf in accordance with applicable law.

By providing us with your information or using our websites, you consent to the collection, international transfer, storage, and processing of your information.

How can you access and update your information?

Kerry-ITS takes reasonable steps to keep your personal information accurate and complete. You can access or update your personal information in the following ways. Kerry-ITS relies on personal information to provide products and services and you shall ensure that the personal data you provide us is accurate, complete and correct and promptly inform us of changes to such personal data.

Newsletters

If you request electronic communications, such as an e-newsletter, you will be able to unsubscribe at any time by following the instructions included in the communication.

Email

Contact us at the e-mail or postal address listed in the "Contact Us" section at the bottom of this Statement. Please include your current contact information, the information you are interested in accessing and your requested changes. We will provide you access to the personal information requested, subject to reasonable limitations provided by law, unless it infringes on the privacy of other individuals.

If we do not provide you with access, we will provide you with the reason for refusal and inform you of any exceptions relied upon.

Does Kerry-ITS have security measures in place to protect your information?

Kerry-ITS has implemented reasonable physical, technical and administrative security standards to protect personal information from loss, misuse, alteration, destruction and maintain the confidentiality of personal information and may not use the information for any unauthorized purpose.



Contact Us

If you have any questions relating to this Statement, please contact us at the Kerry-ITS Regional Head Office:

Address: 162 Gul Circle Singapore 629620

Tel: (65) 6863 3067

Email: Louis.Ng@Kerry-ITS.com

Changes to this Statement

We may update this Statement from time to time. We encourage you to periodically review this Statement at our website at www.kerry-its.com so that you will be aware of our privacy practices.

This Statement was last updated on 24 June 2014.